



22757 Central Park Drive Lake View, AL 35111
P: (205) 477-1999

City of Lake View
Office of the City Clerk/Treasurer
22757 Central Park Dr.
Lake View, AL 35111
205-477-1999
Cityclerk@lakeviewalabama.gov

October 9, 2025

Subject: Request for Proposal – Certified Public Accountant (CPA) Services

To Whom It May Concern,

The City of Lake View is seeking proposals from qualified Certified Public Accountant (CPA) firms to provide professional accounting services for the fiscal year ending 2027. These services are essential to ensure the financial integrity and transparency of our municipal operations.

We invite your firm to submit a bid to provide the following services:

- Annual audit of financial statements in accordance with generally accepted auditing standards (GAAS)
- Preparation of required financial reports for submission to state and federal agencies
- Assistance with budgetary compliance and financial planning
- Consultation on accounting procedures and internal controls
- Any other services as required by the City or regulatory bodies

Proposal Requirements:

Please include the following in your submission:

1. Firm background and qualifications
2. Experience with municipal or governmental entities
3. Proposed scope of services and timeline



22757 Central Park Drive Lake View, AL 35111
P: (205) 477-1999

4. Fee structure and estimated costs
5. References from similar engagements

Submission Deadline:

All proposals must be received by November 12, 2025, at 10:00am, either by mail or email to the address listed above.

The City of Lake View reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed most advantageous to the City.

We appreciate your interest in serving our community and look forward to reviewing your proposal.

Sincerely,

Tawana Witherspoon

City Clerk/Treasurer
City of Lake View